MPAAA Elected Officers' Meeting
Wednesday, May 7, 2014

CALL TO ORDER:

Leslie Shamel called the Executive Board meeting to order at 8:03 am on May 7, 2013, at the Grand Traverse Resort.

Roll Call:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Leslie Shamel, President	X	
Brenda Weir, President-elect	X	
Ellen Perry, Past President	X	
Nicole Snyder, Membership/Marketing Chair	X	
Kristina Tokar, Treasurer	X	
Barbette Lane, Secretary	X	
Maggie Bacon, Executive Director	X	

NEW BUSINESS:

Recommendation of Appointed Positions and Terms of Office – Leslie Shamel, President

Leslie recommended the following people to fill positions and the length of term.

- Technology Rep – Janell Craig – 2 years
- Data Specialist – Becky Reed – 2 years
- Pupil Accounting Auditor Rep – Sally Washington – 1 year
- UP Rep – Loret Roberts – 1 year
- Homeless/Truancy Liaison – open currently
- PSA Rep – Derrick – 2 years
- Legislative Liaison – Carolyn Claerhout – 2 years
- Sergeant At Arms – Jackie Laymac – 1 year
- Educational Issues and Innovation Liaison - Bob Coswell – 1 year
- Pupil Accounting Rep - LEA – Jan Dodge – 1 year

Motion made by Perry and seconded by Snyder to approve the slate for the Executive Board positions as present. Motion approved

Administrative Assistant Proposal – Ellen Perry, Past President

Ellen will present information during Executive Board Meeting and discussion can continue in June.

Suspend Meeting

President suspended the meeting at 8:25 am

EXECUTIVE BOARD MEETING MINUTES
May 7, 2014

President Shamel reconvened the Executive Board Meeting at 12:45 p.m. on May 7, 2014, at the Grand Traverse Resort.

Note to Minutes:
President Shamel stated that the Executive Board began the meeting at 8:03 a.m. and was suspended until after to conference to begin now.

Officers:	Present	Absent
Leslie Shamel, President	X	
Brenda Weir, President-elect	X	
Ellen Perry, Past President	X	
Nicole Snyder, Marketing & Membership Chair	X	
Kristina Tokar, Treasurer	X	
Barbette Lane, Secretary	X	

Executive Director:	Present	Absent
Maggie Bacon, Executive Director	X	

Committees:	Present	Absent
Carolyn Claerhout, Legislative Liaison	X	
Bob Coswell, Educational Issues & Innovation Liaison		X
Janell Craig, Technology Rep	X	
Jan Dodge, Pupil Accounting Rep		X
Jacqui Laymac, Sergeant-At-Arms	X	
Becky Reed, Data Specialist		X
Loret Roberts, UP Representative		X
Derrick Stair, PSA Rep	X	
Sally Washington, Pupil Accounting Auditor Rep	X	
Homeless/Truancy Liaison (VACANT)		
Trina Anderson, CEPI		X
Dan Hanrahan, MDE		X

NEW BUSINESS:

Signature Authority, Leslie Shamel, President

Leslie stated that Mary Beth Stein needs to be removed from the MPAAA checking account.

Motion by Washington and seconded by Laymac to remove Mary Beth Stein from the MPAAA checking accounts and to transfer signatures for Kristina Tokar (Treasure) and Brenda Weir (President Elect). Motion Carried

Conference Debrief - All

- Washington shared a message from Kelly Powers from Muskegon offered to do presentations for MPAAA. His background is with the Human Resource Department.
- Janell shared the reason why mpaaa.org crashed during the conference. It was fixed very quickly. Something for the future is to notify Star Chapter that there will be multiple hits from one IP address to prevent a crash in the future.
- Pros and Cons were discussed regarding the Spring 2014 MPAAA Conference (Board and Membership comments)

Administrative Assistant Proposal – Ellen Perry, Past President

- Goal for MPAAA is to have an Administrative Assistant to help with the Executive Director and Treasure
- Looking to hire a person to work 10 hours per week at possibly $15.00 per hour
- Not sure on a timeline of how soon before this position is filled
- Will need to determine if MPAAA can afford

Executive Director (Maggie Bacon) Evaluation – Ellen Perry, Past President

- Described the process for the Executive Director (Maggie Bacon) evaluation
- Handout a list of goals that can be measured

Fall Conference – Leslie Shamel, President

- Possible sessions were identified for the Program Committee to review

2014-2015 Board Meeting Dates:

Motion by Snyder and supported by Laymac to approve the executive board meeting dates to be held on the 2nd Friday of each month for the next fiscal year (2014-2015). Motion Carried

Leslie announce the 2014-2015 Executive Board and terms that was approved during the elected officers meeting held on May 7, 2014 at 8:00 am.

Adjourn:

The president adjourned the Executive Board meeting at 2:08 p.m.

Respectfully submitted,
Barbette L. Lane
Barbette L. Lane
Secretary